



DEPARTMENT OF THE ARMY
HEADQUARTERS, UNITED STATES ARMY CADET COMMAND
FORT MONROE, VIRGINIA 23651-5000

S: See Enclosure 1

ATCC-TT (145)

19 January 2000

MEMORANDUM FOR

Deputy Commanding General, U.S. Army Cadet Command,
ATTN: ATCC-ZD, Fort Lewis, WA 98433-7100
Commander, First Region (ROTC), U.S. Army Cadet Command,
ATTN: ATOA-TC, Fort Bragg, NC 28310-5000
Commander, Second Region (ROTC), U.S. Army Cadet Command,
ATTN: ATOB-T, Fort Knox, KY 40121-5610
Commander, Fourth Region (ROTC), U.S. Army Cadet Command,
ATTN: ATOD-T, Fort Lewis, WA 98433-7100

SUBJECT: United Kingdom (UK) University Officers' Training
Corps (UOTC) Program, FY 2000

1. Purpose: To provide allocations and guidance for the participation of U.S. cadets in UOTC Summer Camp training events in the United Kingdom. **This program is only offered to Scholarship MS II cadets.**

2. Overview: The UOTC program, hosted by our British Army ROTC counterparts, provides U.S. cadets the opportunity to observe and participate in the conduct of foreign nation ROTC training. **In FY 2000, the 2-week training events will be conducted on two different occasions at Strensall in Yorkshire. Dates are outlined in Enclosure 1.** The British UOTC program sends all three (MS I-MS III) levels of cadets to their Summer Camp. The cadets fire on weapons ranges, train on branches of the Army, conduct "adventure" training and participate in a FTX. The training is conducted at the squad and platoon level and our cadets will be integrated throughout the training process. Cadets will not receive daily pay; however, billets, meals and transportation in-country are provided. Per diem is paid while the cadet is in a travel status to Fort Bragg and after departing London for return to CONUS.

ATCC-TT

SUBJECT: United Kingdom (UK) University Officers' Training Corps (UOTC) Program, FY 2000

3. Responsibilities:

a. Cadet Command Training:

(1) Proponent agency.

(2) Prepare order templates for UOTC. Templates will be provided to Regions. A sample travel order is at Enclosure 9.

(3) Coordinate with TRADOC-UK LNO, UOTC and British Ministry of Defense for all aspects of the training mission.

(4) Provide Intertheater Clearance orders for cadets and current rates for meals to TRADOC-UK LNO.

(5) Coordinate arrangements for UK medical support in case of injury to U.S. cadets at training site.

(6) ICW UOTC officials, establish legal command authority guidelines.

(7) Designate First Region as proponent agency. Designate Action Officer (AO) from Fourth Region to escort first increment of cadets to UK-Cambridge camp.

b. Cadet Command Resource Management: Provide travel order numbers, fund cite and certification of funds.

c. Regions:

(1) Provide First Region AO the information requested at Enclosure 3, with information copies provided to Cadet Command DOT. Once this action has been completed, direct coordination will take place between First Region and the participating schools, with information copies provided to the other Regions. In order to preclude a reoccurrence of problems encountered in the past, Regions will not change or modify any aspect of this MOI without approval from this headquarters or require information to be sent thru channels instead of directly to First Region.

(2) A sample Region memorandum to brigades is at Enclosure 2.

ATCC-TT

SUBJECT: United Kingdom (UK) University Officers' Training Corps (UOTC) Program, FY 2000

(3) Allocations:

CAMP DESIGNATION	CADET TOTALS	FIRST REGION	SECOND REGION	FOURTH REGION
UK-Cambridge	15	6	5	4
UK-London	15	6	5	4

d. First Region:

(1) Provide one AO to escort 15 cadets to London, England (UK), and provide overwatch at UK-London camp.

(2) Conduct direct coordination with Commanding Officer (CO) London UOTC for travel and training arrangements.

(3) Prepare and execute Preparation for Overseas Movement (POM) at Fort Bragg for 30 cadets. POM will be conducted in two 15-cadet increments as indicated at Enclosure 1.

(4) Coordinate group travel from Fort Bragg to London, England, for all cadets attending UOTC.

(5) Provide billets and messing for cadets at Fort Bragg.

(6) Provide transportation from Fort Bragg to Raleigh Airport.

(7) Coordinate directly with participating schools in order to obtain all required information to ensure successful mission accomplishment.

(8) Provide a copy of the 1999 After-Action Report to participating schools and cadets.

e. Fourth Region: Provide one AO to escort 15 cadets to London, England (UK), and provide overwatch at UK-Cambridge camp.

f. Professor of Military Science (PMS)

(1) Select the most motivated and physically fit cadet to participate in the UOTC program. Remember that attendees will either participate in the most physically challenging camp (UK-London) or the less physical, but still challenging, UK-Cambridge camp.

ATCC-TT

SUBJECT: United Kingdom (UK) University Officers' Training Corps (UOTC) Program, FY 2000

(2) Due to problems encountered in past year's, documentation requested in Enclosures 4 thru 8 will be provided directly to the First Region AO, Mr. Charlton, with information copies provided to brigades. Method of transmission is by e-mail to charltom@lrotc.bragg.army.mil. For those enclosures specifying a cadet signature, type an /s/ in the signature block once cadet has signed the original. All original documentation will be hand carried by cadet to Fort Bragg. Other than the cadet orders, it is not necessary to send any other documentation to Fort Bragg. A copy of cadet orders will be mailed or FAXd to First Region AO at (910) 396-6824.

(3) Do not send cadets in an unfunded status.

(4) Ensure cadets have direct deposit bank accounts.

(5) Prepare cadets' orders IAW enclosure 9. Forward orders to HQCC, RM for an order number, fund cite and fund certification. Orders are to be forwarded via email to the following email address: budget@monroe.army.mil.

(6) Provide cadets with one-way airline tickets only from point of departure to Fort Bragg. First Region will provide tickets to London and return to desired destination.

(7) Ensure UOTC cadets arrive at Fort Bragg NLT 2200 hours on the reporting date. Do not schedule them to arrive earlier than 1300 hours on those days as billets will not be available. Orders must state the name and location of nearest airport to which the cadet must return after training. Do not just indicate School/HOR.

(8) When selecting the desired Branch for training (Encl 2), select from either IN, AR, EN, FA, SC, QM, or TC. Do not indicate other branches. Remind cadets that they may not get their first or second choice as quota preference must go to the British cadets.

(9) In the event of a last minute loss of an identification card, the cadet will need to bring a copy of his or her ROTC contract to Fort Bragg to allow for a replacement card to be issued.

(10) Cadets requesting to remain in the UK after training period is complete must bring authorization from their parents and brigade commander to First Region.

ATCC-TT

SUBJECT: United Kingdom (UK) University Officers' Training Corps (UOTC) Program, FY 2000

g. Action Officers (AO):

(1) **Fourth Region AO will proceed to Fort Bragg in order to meet initial increment of incoming cadets and assist First Region with POM process, and then accompany cadets to the UK and provide overwatch at UK-Cambridge camp. Following camp, provide AAR input to First Region AO.**

(2) FAX opening and closing reports (Enclosure 10) at the start and end of each camp to HQ, Cadet Command, ATTN: ATCC-TT, DSN 680-4161/3860 or (757) 727-4161/3860.

(3) Submit joint After Action Report (AAR) to HQ, Cadet Command, ATTN: ATCC-TT.

h. Cadets: Cadets will initially travel to Moon Hall, Fort Bragg Airborne Inn, to conduct POM and follow-on travel to London, England. First Region AO, Mr. Charlton, (910) 396-7945/8631 will leave further instructions at the front desk of Moon Hall. Government transportation is not available between the Fayetteville Airport and Fort Bragg. Commercial transportation is available from the shuttle service at Fayetteville Airport and will cost approximately \$15.00. Cadets should keep all receipts and file for reimbursement upon their return to campus.

4. Point of contact is CPT Holmes at DSN 680-3865 or (757) 727-3865.

FOR THE COMMANDER:

- 10 Encls
1. Timelines
 2. Sample Bde Memorandum
 3. Initial information
 4. Intertheater Clearance
 5. POM Checklist
 6. Equipment List
 7. Training Statement
 8. Benefits Briefing
 9. Sample Travel Order
 10. Status Report

//S//
JOHN W. CORBETT
Colonel, GS
Chief of Staff